

REQUEST FOR EXPRESSION OF INTEREST
N° 001/SNI/DG/DAG/DAG.A/ALM/23
FOR THE SELECTION OF SUPPLIERS OF EQUIPMENT, GOODS AND
SERVICES AT THE NATIONAL INVESTMENT CORPORATION OF
CAMEROON (SNI)
BUDGET YEAR 2023

A. PURPOSE OF THE CONSULTATION

Pertaining to the renewal of its suppliers' directory for the year 2023-2024, the General Manager of the National Investment Corporation (SNI), launches a notice to call for expressions of interest, in order to select specialized companies that will constitute a database of suppliers and authorizes service providers.

The sectors of activity concerned are, among others, the following:

I- GOODS AND SERVICES

- Lot 1 : Translation
- Lot 2 : Training
- Lot 3 : Consultancy
- Lot 4 : Legal advice
- Lot 5 : Traveling
- Lot 6 : Food and beverage services
- Lot 7 : Transport of people and goods
- Lot 8 : Internet Service Providers
- Lot 9 : Communication agencies
- Lot 10 : Media coverage, reports and documentary films
- Lot 11 : Insurance and financial services
- Lot 12 : Accounting and financial audit
- Lot 13 : Security and guarding services
- Lot 14 : Servicing and Maintenance of cars and parts
- Lot 15 : Maintenance of offices including green spaces
- Lot 16 : Rental of storage units
- Lot 17 : Hotels services
- Lot 18 : Computer software
- Lot 19 : Transit tooling

II- FURNITURES AND EQUIPMENT

Lot 20 : Office furniture and equipment

Lot 21 : Computer furniture and equipment

Lot 22 : Communication equipment

Lot 23 : Office supplies

Lot 24 : Vehicles

Lot 25 : Medical equipment

III- WORKS TO CARRY OUT

Lot 26 : Building work (office renovation, maintenance of electricity, plumbing, air conditioning, woodwork... etc.)

Lot 27 : Architectural design work

Lot 28 : Communication support (business cards, calendars, t-shirts, caps posters, stickers, pins, pens... etc.).

B. CONSTITUTION OF FILES

- a) Letter of application for approval, signed and dated;
- b) The administrative file containing valid copies of the following documents:
 - Certification on non-bankruptcy
 - Discharge from the competent authorities for the payment of taxes, duties, contributions, dues, fees or charges of any kind whatsoever
 - Certificate stating that the supplier is not subject to any prohibition or forfeiture under the law
 - Certificate of bank domiciliation
 - Location plan
- c) General candidate information (corporate name, business area, photos of the offices);
- d) References related to similar work with public owned state companies in Cameroon;
- e) List and contact information of key employees (telephone, email).

C. SUBMISSION OF FILES

Interested candidates must submit their files drafted in French or English in four (04) sets including three (03) copies and one (01) original, labeled as such in a sealed and unmarked envelope.

The files should reach the General Affairs Department at the SNI building (door n° 133, 1st floor) PO BOX 423 Yaoundé, telephone 222 22 44 22 not later than **_25 FEVRIER 2023_** at 10 am and shall be labelled as follows:

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(Number of Lot(s) _____)

D. FURTHER INFORMATION

Complementary information may be obtained during working hours from the General Affairs Department at the SNI building, (door n° 133), telephone 222 22 44 22.

Qualified suppliers will be invited to respond and compete for the opportunity to win the business in their respective fields. The Purchase Order will be awarded in accordance with the quality and cost based selection method for purchases below 10 000 000 CFA F ATL.

The General Manager

Copies:

- WEBSITE
- Noticeboard
- Archives